

Marlene and Spencer Hays Foundation

2024 Grant Application



Name of Organization:

Address:

City:

State:

Zip:

Telephone:

Website Address:

Mission Statement:

Briefly Describe Organization's Key Programs including Target Populations:

Full-time Staff:

Part-time Staff:

Volunteers:

Name of Chief Staff Member and Title:

Email Address:

Grant Contact Name and Title:

Phone Number:

Email Address:

Name of Board Chairman:

In descending order, list the five largest grants received in the prior fiscal year including the grantor and the amount.

Government

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Private (Individual, Corporate, Foundation, Other)

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Are you a first time applicant? Yes No

Amount of 2024 Grant Request:

Type of Request (Choose most descriptive):

Capital Campaign Operating Support Project/Program Request

Will this grant be matched? **If yes, provide detail of the match:**

Provide a summary of the proposed project, program or service to be provided:

(Note: Space for response on this question is limited to 250 words- about 1/2 page. If more space is needed, please attach your response in a Word document or a PDF file.)

Why is the project, program or service needed?

(Note: Space for response on this question is limited to 250 words-about 1/2 page. If more space is needed, please attach your response in a Word document or a PDF file.)

What is the projected number to be served by the project, program or service?

What is the projected project, program or service budget? Please attach the detailed budget.

How did you learn about the Hays Foundation? (Please be specific.)

Submitted by:

Name
(Please print)

Title

Date

Signature

To Be Considered, the Following Must Accompany Your Application:

Executive Summary of 250 words or less (about one half a page) on Applicant's letterhead of the reason for the grant, why it should be funded, and the amount requested.

Other Supporting Materials to be Attached to Application:

- Most recent IRS 501 (c) (3) Determination Letter
- Most recent IRS Form 990 (including Schedule A)
- Latest audited, reviewed or compiled financial statements as prepared by an independent third party. If not prepared externally, please explain why and attach agency prepared Balance Sheet and Income Statement.
- Operating Budget for current year
- Current list of Board of Directors

Return to:

Electronically to Both:

Suzanne Moore at sbmoore@haysfoundation.org and Kevin Hickman at kehickman@haysfoundation.org

By mail or express delivery to:

Marlene and Spencer Hays Foundation
101 Lea Avenue
Nashville, TN 37210

Deadline for Submission: October 18, 2024